



Date: 17th February, 2009

Viet Nam

Dear Mr. Lam,

**Subject: Project 00040722, "Support to Socio-Economic Development Monitoring" Project
2009 Annual Work Plan and Budget**

Please find enclosed, for your records, the duly signed Annual Work Plan & Budget of the above-mentioned project for the year 2009. This is initiated to accommodate agreed planned activities in the year 2009. These include:

- Planned budget of US\$ 35,619 for Output 1: "Revised/ Updated National Statistical Indicators for SEDP and MDG/MDG monitoring (2006-2010)";
- Planned budget of US\$ 41,664 for Output 2: "Revised/updated National Statistical Action Plan";
- Planned budget of US\$ 42,036 for Output 3: "Data Improved, Harmonized and Rationalized";
- Planned budget of US\$ 178,416 for Output 4: "Data Reporting, Communication, Use and Storage Mechanisms Developed and Improved";
- Planned budget of US\$ 129,065 for project management supports.

The total project planned budget for the year 2009 is US\$ 426,800, including US\$ 300,862 from UNDP TRAC Fund and US\$ 125,938 from One Plan Fund.

The total committed budget of the project is US\$ 2,298,174 including US\$ 815,218 from DFID and US\$ 1,235,038 from UNDP TRAC and US\$ 247,918 from One Plan Fund.

With best regards,

Yours sincerely,

A handwritten signature in black ink, appearing to read 'S. Yamazaki', written over a light blue horizontal line.

Setsuko Yamazaki,
Country Director

Mr. Nguyen Bich Lam,
National Project Director of the SEDM Project, 00040722
General Statistic Office, 02 Hoang Van Thu St., Ha Noi

cc (with attachment):

Mr. Luu Quang Khanh, Deputy Director, FERD, MPI, 02 Hoang Van Thu St., Ha Noi



Annual Work Plan

Vietnam - Hanoi

Award Id: 00040722

Award Title: Support to Socio-Economic Development Monitoring

Year: 2009

Report Date: 15/2/2009

Project ID	Expected Outputs	Key Activities	Timeframe		Responsible Party	Planned Budget				
			Start	End		Fund	Donor	Budget Descr	Amount US\$	
00046203	Support to Socio-Economic Deve	corporation & SOE			VIE-National Execution	04000	UNDP	71300	Local Consultants	4,650.00
		dev of a nat.survey program			VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	9,579.00
		Develop datawarehouse			VIE-National Execution	04000	UNDP	72100	Contractual Services-Companie	141,216.00
		develop ministry's indicators			VIE-National Execution	04000	UNDP	71300	Local Consultants	9,300.00
					VIE-National Execution	04000	UNDP	72100	Contractual Services-Companie	6,510.00
					VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	930.00
		educationa & training data			VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	5,580.00
		Foreign-invested enterprise			VIE-National Execution	04000	UNDP	71300	Local Consultants	4,650.00
		GPD improve			VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	4,836.00
		Labor force servey			VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	6,510.00
		Mid-term review			VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	37,200.00
		national expert group			VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	5,580.00
		National Statistical Dev			VIE-National Execution	04000	UNDP	71200	International Consultants	19,530.00
					VIE-National Execution	04000	UNDP	71300	Local Consultants	17,484.00
					VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	4,650.00
		Provincial data producer			VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	5,580.00
Review disaggregated data			VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	13,950.00		
Sundries			VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	3,127.00		
TOTAL									300,862.00	
00060736	Support to Socio-economic DEV	auditing			VIE-National Execution	30000	UNDP(JPAA)	72100	Contractual Services-Companie	1,860.00
		gsm			VIE-National Execution	30000	UNDP(JPAA)	75100	Facilities & Administration	8,816.00
		office equipment			VIE-National Execution	30000	UNDP(JPAA)	72200	Equipment and Furniture	930.00
					VIE-National Execution	30000	UNDP(JPAA)	74500	Miscellaneous Expenses	6,510.00
		project personnel			VIE-National Execution	30000	UNDP(JPAA)	71100	ALD Employee Costs	72,819.00
					VIE-National Execution	30000	UNDP(JPAA)	71400	Contractual Services - Individ	31,620.00
		sundries			VIE-National Execution	30000	UNDP(JPAA)	71600	Travel	2,790.00
			VIE-National Execution	30000	UNDP(JPAA)	74500	Miscellaneous Expenses	593.00		
TOTAL									125,938.00	



Annual Work Plan

Vietnam - Hanoi

Award Id: 00040722

Report Date: 15/2/2009

Award Title: Support to Socio-Economic Development Monitoring

GRAND TOTAL

426,800.00

4-571

Annual Work Plan 2009

Project 00040722 - : Support to Socio-Economic Development Monitoring

Country: Viet Nam

One Plan 2 Outcome(s): (Outcome 1) Social and economic development policies, plans and laws support equitable and inclusive growth and conform to the values and goals of the Millennium Declaration and other relevant international agreements and conventions.

One Plan 2 Output(s): (Output 1.3) Improved monitoring and evaluation of the progress in socio-economic development, towards achieving VDGs/MDGs and meeting the commitments of Viet Nam under international agreements, with special attention to situation of poor ethnic people, children, and women

Implementing partner: GSO

Other Partners: MPI, MOH, MOET, MARD, MOLISA, MOF

Narrative

The overall aim of the project is to support strengthening of the national framework for monitoring the Socio-Economic Development Plans (SEDP), Viet Nam Development Goals (VDGs) and Millennium Development Goals (MDGs) through the improvement of the overall coordination of statistical activities undertaken in Viet Nam as well as national capacity for operationalisation of parts of the framework. Under the *United Nations Development Assistance Framework* outcome 1 "Economic growth is more equitable, inclusive and sustainable" and UNDP Strategic areas of support "Pro-poor development planning, poverty monitoring and MDG reporting", the project will directly contribute to the Country programme Document's output of "Needs-based and participatory framework for more effective monitoring of and advocacy on poverty reduction, VDGs and MDGs".

Specifically, the project will focus on achieving four outputs: i) revised/updated National Statistical Indicators necessary for SED planning and SEDP/VDGs/MDGs Monitoring; ii) revised/updated National Statistical Action Plan; iii) improved data quality and harmonised/rationalised data collection; iv) improved data reporting, communication, use and storage. These will be achieved through (i) building on the past/current work of the GOVN and donor-supported activities and (ii) adopting the 'programme approach' in providing technical assistance to the *GOVN for the effective implementation of its own efforts*. The project, nationally executed, will be operating at both national and provincial levels through active involvement of: i) the General Statistical Office (GSO); Ministries of Planning & Investment; Agriculture and Rural Development; Health; Education & Training; Labour, Invalids and Social Affairs and Finance and ii) three selected provinces.

Programme Period: 2006 - 2010
Programme Component:
Project Title: Support to Socio-Economic Development Monitoring
Budget Code: Award ID 00040722
Duration: 2005 – 2010 (extended from 2008 to 2010)

2009 budget: 426,800 USD
Allocated resources:
• Government: 0 USD
• Regular: 0 USD
• One Plan Fund: 426,800 USD

Agreed by (Implementing Partner): 

National Project Director, Vice General Director – GSO: Nguyen Bich Lam

Agreed by (UNDP Agency): S. Yamazaki

Country Director: Setsuko Yamazaki

Annual Work Plan for Year 2009



United Nations Development Programme
Viet Nam

Year: 2009

Project Number: 00040722

Project Title: Support to Socio-Economic Development Monitoring

EXPECTED ONE PLAN 2 OUTPUTS, PROJECT OUTPUTS and indicators including annual targets	PLANNED ACTIVITIES <i>(List all activities including M&E to be undertaken during the year towards stated CP outputs)</i>	TIMEFRAME				Responsible parties	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Source of Funds	Budget Description	Amount
OP2 OUTPUT 1.3. Improved monitoring and evaluation of the progress in socio-economic development, towards achieving VDGs/MDGs and meeting the commitments of Viet Nam under international agreements, with special attention to situation of poor ethnic people, children, and women									
Project Output 1. Revised/Updated National Statistical Indicators for SEDP and MDG/VDG monitoring (2006-2010)	1.1. Map out the implementation steps and requirements for the National Survey Programme implementation	x	x	x	x	GSO	OPF	2 national consultants (each for 30 days), 2 consultation workshops	10,300
	1.2. Evaluation of the current situation and recommendations for indicator and questionnaire design for data collection for corporations and state-owned enterprises	x	x	x	x	GSO	OPF	2 national consultants (each for 3 months)	5,000
	1.3. Evaluation of the current situation and recommendations for indicator and questionnaire design for data collection for foreign-invested enterprises	x	x	x	x	GSO	OPF	3 national consultants (each for 3 months)	5,000
	1.4. Review 2-year-implementation of health statistical indicators at national and local level		x	x	x	MOH	OPF	1 National consultant (2 months), workshop	5,000
	1.5. Dissemination workshop in Nam Dinh province on health sectoral reporting system (CARRIED OVER FROM 2008)	x	x			MOH	OPF	Workshop	1,000
	1.6. Develop indicator system for management and execution of MOF		x	x	x	MOF	OPF	1 National consultant (2 months), workshop	5,000
	1.7. Print and disseminate the standardized MARD statistical indicators and reporting system (incl. dissemination workshop)		x	x	x	MARD	OPF	Subcontract (for printing) and workshop	7,000
	Sub total								✓ 38,300
Project Output 2. Revised/updated National	2.1. Formulate Viet Nam National Statistical Development Strategy for 2011-2020 (including consultative workshops)							1 international consultant (30 days)	21,000

EXPECTED ONE PLAN 2 OUTPUTS, PROJECT OUTPUTS and indicators including annual targets	PLANNED ACTIVITIES <i>(List all activities including M&E to be undertaken during the year towards stated CP outputs)</i>	TIMEFRAME				Responsible parties	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Source of Funds	Budget Description	Amount
Statistical Action Plan		x	x	x	x	GSO	OPF	3 national consultants (each for 2 months)	18,800
									3 Workshops
	Sub total								✓ 44,800
Project Output 3. Data Improved, Harmonised and Rationalised	3.1. Establish a national expert group on data dissemination and marketing strategies and support the operation of the expert group through meetings/workshops	x	x	x	x	GSO	OPF	1 national consultant (10 days), workshops	6,000
	3.2. Establish provincial Data Producer - User Group in Quang Nam province	x	x	x	x	Quang Nam PSO	OPF	1 national consultant (10 days), workshops	6,000
	3.3. Establish an education and training Data Producer - User Group	x	x	x	x	MOET	OPF	1 national consultant (10 days), workshops	6,000
	3.4. Review disaggregation of data in GSO, 5 co-implementing ministries (excluding MPI), MOHA, ONA, and 3 provinces by sex, age, ethnicity and location (CARRIED OVER FROM 2008); print the review report (6 national consultants for 3 months); organize dissemination workshop	x				GSO	OPF	3 national consultants (each for 6 months); sub contract (printing); workshops	15,000
	3.5. Improve calculation of quarterly GDP by expenditure approach	x	x	x	x	GSO	OPF	1 National consultant for 3 months, workshops	5,200
	3.6. Design sample and questionnaire for Labor force survey	x	x	x	x	GSO	OPF	International and national consultants, workshops	7,000
	Sub total							15200	59,400
Project Output 4. Data Reporting, Communication, Use and Storage Mechanisms Developed and Improved	4.1. Develop datawarehouse (input/output) for GSO [including design, setting up, pilot operation, and revision/upgrading] ¹	x	x	x	x	GSO	OPF	Subcontract	115,000
	4.2. Print and launch SEDP 2006-2010 mid-term review report (CARRIED OVER FROM 2008)	x				MPI	OPF	Subcontract (printing); launching events	40,000
	Sub total								✓ 155,000
	PROJECT MANAGEMENT								
	Project Personnel						OPF	STA Employee Costs	78,300

EXPECTED ONE PLAN 2 OUTPUTS, PROJECT OUTPUTS and indicators including annual targets	PLANNED ACTIVITIES <i>(List all activities including M&E be undertaken during the year towards stated CP outputs)</i>	TIMEFRAME				Responsible parties	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Source of Funds	Budget Description	Amount
		x	x	x	x	GSO		Contractual Services- Individual	34,000
	Operation and maintenance of office equipment					GSO	OPF	Equipment and Furniture	1,000
		x	x	x	x			Supplies	3,000
								Miscellaneous Expenses	4,000
	Sundries (for translation)	x	x	x	x	GSO	OPF	Miscellaneous	4,000
	Monitoring visits		x	x	x	GSO and UNDP	OPF	Travel	3,000
	Auditing			x	x	UNDP	OPF	Contractual Services Firm	2,000
	Sub total								✓ 129,300
TOTAL BUDGET 2009 (incl. GMS)									426,800
Total programmable budget (excl. GMS)									396,924

Note: ¹ Budget for this activity is estimated at the lowest level and might increase after in-depth analysis of GSO's demands/requirements and current situation.

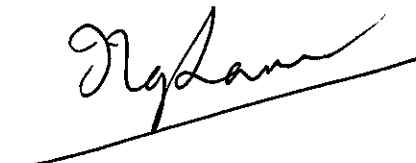
14th January 2009

Prepared by



14th January 2009

Approved by



Annual Work Plan for Year 2009



United Nations Development Programme
Viet Nam

Year: 2009
Project Number: 00040722
Project Title: Support to Socio-Economic Development Monitoring

EXPECTED ONE PLAN 2 OUTPUTS, PROJECT OUTPUTS and indicators including annual targets	PLANNED ACTIVITIES <i>(List all activities including M&E to be undertaken during the year towards stated CP outputs)</i>	TIMEFRAME				Responsible parties	Activity ID	PLANNED BUDGET		
		Q1	Q2	Q3	Q4			Source of Funds	Budget Description	Amount
OP2 OUTPUT 1.3. Improved monitoring and evaluation of the progress in socio-economic development, towards achieving VDGs/MDGs and meeting the commitments of Viet Nam under international agreements, with special attention to situation of poor ethnic people, children, and women										
Project Output 1. Revised/Updated National Statistical Indicators for SEDP and MDG/VDG monitoring (2006-2010)	1.1. Map out the implementation steps and requirements for the National Survey Programme implementation	x	x	x	x	GSO	SURVEYPRO	TRAC	2 national consultants (each for 30 days), 2 consultation workshops	9,579
	1.2. Evaluation of the current situation and recommendations for indicator and questionnaire design for data collection for corporations and state-owned enterprises	x	x	x	x	GSO	CO&SOEINDI	TRAC	2 national consultants (each for 3 months)	4,650
	1.3. Evaluation of the current situation and recommendations for indicator and questionnaire design for data collection for foreign-invested enterprises	x	x	x	x	GSO	FIEINDICA	TRAC	3 national consultants (each for 3 months)	4,650
	1.4. Review 2-year-implementation of health statistical indicators at national and local level		x	x	x	MOH	MINIINDICA	TRAC	1 National consultant (2 months), workshop	4,650
	1.5. Dissemination workshop in Nam Dinh province on health sectoral reporting system (CARRIED OVER FROM 2008)	x	x			MOH	MINIINDICA	TRAC	Workshop	930
	1.6. Develop indicator system for management and execution of MOF		x	x	x	MOF	MINIINDICA	TRAC	1 National consultant (2 months), workshop	4,650
	1.7. Print and disseminate the standardized MARD statistical indicators and reporting system (incl. dissemination workshop)		x	x	x	MARD	MINIINDICA	TRAC	Subcontract (for printing) and workshop	6,510
	Sub total									35,619
Project Output 2. Revised/updated National	2.1. Formulate Viet Nam National Statistical Development Strategy for 2011-2020 (including consultative workshops)								1 international consultant (30 days)	19,530

EXPECTED ONE PLAN 2 OUTPUTS, PROJECT OUTPUTS and indicators including annual targets	PLANNED ACTIVITIES <i>(List all activities including M&E be undertaken during the year towards stated CP outputs)</i>	TIMEFRAME				Responsible parties	Activity ID	PLANNED BUDGET		
		Q1	Q2	Q3	Q4			Source of Funds	Budget Description	Amount
Statistical Action Plan		x	x	x	x	GSO	NSDESTRA	TRAC	3 national consultants (each for 2 months)	17,484
									3 Workshops	4,650
	Sub total									41,664
Project Output 3. Data Improved, Harmonised and Rationalised	3.1. Establish a national expert group on data dissemination and marketing strategies and support the operation of the expert group through meetings/workshops	x	x	x	x	GSO	NADAPRO	TRAC	1 national consultant (10 days), workshops	5,580
	3.2. Establish provincial Data Producer - User Group in Quang Nam province	x	x	x	x	Quang Nam PSO	MIDAPRO	TRAC	1 national consultant (10 days), workshops	5,580
	3.3. Establish an education and training Data Producer - User Group	x	x	x	x	MOET	PRODAPRO	TRAC	1 national consultant (10 days), workshops	5,580
	3.4. Review disaggregation of data in GSO, 5 co-implementing ministries (excluding MPI), MOHA, ONA, and 3 provinces by sex, age, ethnicity and location (CARRIED OVER FROM 2008); print the review report (6 national consultants for 3 months); organize dissemination workshop	x				GSO	DISAGDATA	TRAC	3 national consultants (each for 6 months); sub contract (printing); workshops	13,950
	3.5. Improve calculation of quarterly GDP by expenditure approach	x	x	x	x	GSO	GDPIMPRO	TRAC	1 National consultant for 3 months, workshops	4,836
	3.6. Design sample and questionnaire for Labor force survey	x	x	x	x	GSO	LESURVEY	TRAC	International and national consultants, workshops	6,510
	Sub total									42,036
Project Output 4. Data Reporting, Communication, Use and Storage Mechanisms Developed and Improved	4.1. Develop datawarehouse (input/output) for GSO [including design, setting up, pilot operation, and revision/upgrading] ¹	x	x	x	x	GSO	DATAWARE	TRAC	Subcontract	141,216
	4.2. Print and launch SEDP 2006-2010 mid-term review report (CARRIED OVER FROM 2008)	x				MPI	MIDTERME	TRAC	Subcontract (printing); launching events	37,200
	Sub total									178,416
	PROJECT MANAGEMENT									
	Project Personnel							OPF	STA Employee Costs	72,819